



AGENT NAME: \_\_\_\_\_

**PROPERTY DESCRIPTIONS 1-6**

**TYPE OR PRINT CLEARLY all copy to accompany each property photo.**

Please use this form in order for your ad to be prepared accurately. However, if you choose to use a separate piece of paper, please include all information specified on this form. Try to keep the text for each property under 50 words. We reserve the right to edit text if necessary in order to fit. Include the property address (*address is for our use in placing photos with the correct text, and will not be included in the ad.*)

<b>PHOTO #1</b>	Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>	
<input type="checkbox"/> Photo EMAILED	HEADING:
<input type="checkbox"/> REPEAT Photo from last issue	Property Description:
<b>PHOTO #2</b>	Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>	
<input type="checkbox"/> Photo EMAILED	HEADING:
<input type="checkbox"/> REPEAT Photo from last issue	Property Description:
<b>PHOTO #3</b>	Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>	
<input type="checkbox"/> Photo EMAILED	HEADING:
<input type="checkbox"/> REPEAT Photo from last issue	Property Description:
<b>PHOTO #4</b>	Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>	
<input type="checkbox"/> Photo EMAILED	HEADING:
<input type="checkbox"/> REPEAT Photo from last issue	Property Description:
<b>PHOTO #5</b>	Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>	
<input type="checkbox"/> Photo EMAILED	HEADING:
<input type="checkbox"/> REPEAT Photo from last issue	Property Description:
<b>PHOTO #6</b>	Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>	
<input type="checkbox"/> Photo EMAILED	HEADING:
<input type="checkbox"/> REPEAT Photo from last issue	Property Description:

PLEASE EMAIL ALL PHOTOS. YOU CAN EMAIL OR FAX YOUR AD COPY TO THE FOLLOWING:

FAX: (925) 284-5229 • EMAIL: [ads@admaxartdept.com](mailto:ads@admaxartdept.com) • QUESTIONS: (925) 743-1368

AGENT NAME: \_\_\_\_\_

**PROPERTY DESCRIPTIONS 7-12**

<b>PHOTO #7</b>		Provide Property Address: (Street No., Street, City)
<b>Check one box below</b>		
<input type="checkbox"/> <b>Photo EMAILED</b>	HEADING:	
<input type="checkbox"/> <b>REPEAT Photo from last issue</b>	Property Description:	
<b>PHOTO #8</b>		Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>		
<input type="checkbox"/> <b>Photo EMAILED</b>	HEADING:	
<input type="checkbox"/> <b>REPEAT Photo from last issue</b>	Property Description:	
<b>PHOTO #9</b>		Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>		
<input type="checkbox"/> <b>Photo EMAILED</b>	HEADING:	
<input type="checkbox"/> <b>REPEAT Photo from last issue</b>	Property Description:	
<b>PHOTO #10</b>		Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>		
<input type="checkbox"/> <b>Photo EMAILED</b>	HEADING:	
<input type="checkbox"/> <b>REPEAT Photo from last issue</b>	Property Description:	
<b>PHOTO #11</b>		Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>		
<input type="checkbox"/> <b>Photo EMAILED</b>	HEADING:	
<input type="checkbox"/> <b>REPEAT Photo from last issue</b>	Property Description:	
<b>PHOTO #12</b>		Provide COMPLETE Property Address: (Street No., Street, City)
<b>Check one box below</b>		
<input type="checkbox"/> <b>Photo EMAILED</b>	HEADING:	
<input type="checkbox"/> <b>REPEAT Photo from last issue</b>	Property Description:	

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